

PUBLIC WORKS/SAFETY COMMITTEE REPORT 13-11
CITY OF WILLMAR
TUESDAY, JULY 9, 2013

A meeting of the Public Works/Safety Committee was called to order at 4:45 p.m. on Tuesday, July 9, 2013, by Chairman Ron Christianson at the City Office Building. Members present were: Council Members Audrey Nelsen and Bruce DeBlieck. Also present were: Bruce Peterson, Planning and Development Services Director; Dave Wyffels, Police Chief; Josh Halvorson, Donohue and Associates; Pat Curry, Mary Lou Arne, and Janell Sommers, Recording Secretary.

1. PUBLIC COMMENT – WILLMAR AREA LAKES:

Mary Lou Arne, a resident of Willmar, came before the committee to inquire if something can be done to make the lakes in Willmar more visible, specifically asking for removal of the trees and brush along the lake shore. It was noted that the Department of Natural Resources restricts vegetation removal within 1,000 feet of the water for erosion control purposes.

2. ACCEPT BID AND AWARD CONTRACT FOR DOWNTOWN TO ROBBINS ISLAND TRAIL IMPROVEMENTS:

Bids were opened on June 18, 2013 for the improvements to the trail from the Downtown to Robbins Island. The project included a base bid for the main trail improvements with alternates for widening the concrete across the First Street Bridge and planting and maintenance of prairie grasses. Duininck Inc. submitted the only bid with a base amount of \$251,896.00, which was much higher than the estimated costs. Because the project includes a state grant, approval was needed from MnDOT to proceed. They have agreed to provide an additional \$66,453.00 to cover their share of the base bid only. This in turn increases the City's share by \$8,379.00 to be paid by additional LOST funds.

It was staff's recommendation to award the base bid to Duininck Inc. A motion was made by Council Member DeBlieck, seconded by Council Member Nelsen, and passed for the following

RECOMMENDATION:

Accept the base bid of Duininck Inc. in the amount of \$251,896.00, and authorize the Mayor and City Administrator to enter into an agreement on behalf of the City. (Resolution)

3. APPROVE PLANS AND SPECS AND CALL FOR BIDS FOR SPERRYVILLE LIFT STATION:

The Council entered into a contract with Donohue and Associates to complete the design and contract documents for the construction of the Sperryville lift station in April, 2013. The plans and specifications are complete and ready for approval. The proposed schedule allows for construction to begin early fall with substantial completion in December and finalization by the end of May, 2014. A motion was made by Council Member Nelsen, seconded by Council Member DeBlieck, and passed for the following

RECOMMENDATION:

Approve the plans and specifications and authorize advertisement for bids to be opened August 7, 2013. (Resolution)

4. AIRPORT COMPASS ROSE UPDATE (FOR INFORMATION ONLY):

Pat Curry updated the committee with the timeline for painting a compass rose at the Willmar Municipal Airport. The project will be done by the Minnesota Chapter of Ninety-Nine Women Pilots at a cost of approximately \$400-\$700 for paint. MnDOT Aviation will share in the cost. The measurement of the compass from north to south is approximately 75 feet. The project will start on July 26 with taping and one paint color, and be completed the next day with the other.

5. MISCELLANEOUS ITEMS:

Police Chief Wyffels informed the committee that the Dangerous Weapons Ordinance is nearly complete and will be brought to committee for final review at the next meeting. Various areas of potholes and catch basin failure were brought to the attention of staff who are in the process of taking quotes for repair. Council Member DeBlieck asked staff to check into storm water practices at the fairgrounds.

There being no further business to come before the committee, the meeting adjourned at 5:27 p.m.

Respectfully submitted:



Bruce D. Peterson, AICP
Director of Planning & Development Services

Janell Sommers
Recording Secretary